

BEN RHYDDING HC COVID-19 RISK ASSEMENT

Club name:	Ben Rhydding Hockey Club	Date:	20/08/2020							
Venue address:	Leeds Road, LS29 8AW	Location:	West Yorkshire							
Club manager/ secretary name:	Mark Westwood	Club manager/ secretary contact:	Tanisha Janzen							
Location of:		Evacuation Procedure:	Emergency Aid Procedure:							
• telephone	Mobile phone with coach	Any emergency and all participants and coaches will assemble in car park at a safe distance ie socially distanced in groups of 6 max.	Avoid approaching unless necessary, follow govt guidelines on washing hands before and after treating a casualty. Use PPE – gloves, facemask, eye protection and plastic apron. Dispose of waste afterwards. CPR – no breaths, only chest compressions, cover mouth of patient.							
• first aid kit	On pitch: Players agree to bring own basic first aid and self-treat minor injuries. Serious injuries to be 'first aided' by nominated first aiders.									
• first-aider	Coach on site									
• accident book	In first aid-kit									
Does the venue have:										
• Health and safety policy?	YES	• Civil Liability Insurance?	YES							
Potential Hazard(s)	People Exposed (✓)			Evaluation of Risk <small>L=Low, M=Medium, H=High</small>			Actions to treat risk	Action by <i>(who?)</i>	Action by <i>(when?)</i>	Done (✓)
	Participants	Volunteers	Public	Frequency	Severity	Overall				
Social Distancing	✓	✓	✓	M	H	H	<i>Communicate in advance with members to advise on social distancing requirements. Circulate the England Hockey guidelines to all members prior to arrival.</i> <i>All participants to have registered on the EH website via the participant agreement.</i> <i>Include signage for non-member spectators</i>	Coach in charge, Covid Officer (CovO) and club committee	Prior to Reopening and start of session	✓
Failure of reporting for track & trace	✓	✓		L	M	M	<i>Implement procedures in accordance with England Hockey Guidelines.</i> <i>Brief and check application by Supervisors</i>	CovO, Supervisors (Coaches, Admin, Team Captains)	Ready for re-opening and then ongoing	

Covid Event	✓	✓	✓	M	H	H	<i>Implement procedures in accordance with England Hockey Guidelines.</i>	CovO, Supervisors (Coaches, Admin, Team Captains)	Ongoing (as required)	
Equipment	✓	✓		M	H	H	<i>Follow EH guidelines on safe use of balls and other equipment.</i>	Coach in charge, Junior Equipment Officer	Ongoing	✓
Clubhouse Facilities	✓	✓		M	M	M	<i>Guidelines to be followed as provided by the facility and govt. guidelines on social distancing.</i>	Club Committee	Prior to re-opening	
Hygiene and Sanitisation	✓	✓		H	M	H	<i>EH and Govt. guidelines to be followed. Participant's encouraged to carry personal hand sanitiser.</i>	Club Committee	Ready for re-opening, then ongoing	
Booking System	✓	✓		L	M	M	<i>Put in place an off-site booking system, either online or via phone/email, ensure time between bookings so no bottle necks. Avoid cash transactions.</i>	Coach in Charge	Prior to re-opening	
Emergency Procedures	✓	✓		L	H	M	<i>Extra care to be taken when participants or volunteers are accessing the club on their own. For example, committee needs to be notified, emergency contact details need to be requested, duty officer contact details shared in the clubhouse.</i>	Club Committee	Ongoing	
Car Park	✓	✓		L	M	M	<i>Govt. guidelines to be followed. EH guidelines on shared cars to be adhered to. Social distancing guidelines apply.</i>	Bookings Officer	Ongoing	

Hockey	✓	✓	✓	L	M	M	<i>Govt. guidelines to be followed regarding team sports. EH guidelines on return to play to be followed. All players, coaches and officials to have signed the EH participant agreement.</i>	Supervisors (Coaches in charge, Admin, Team Captains)	Ongoing	
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